



Aboriginal Health Council of South Australia Ltd.

CERTIFICATE III

IN ABORIGINAL AND/OR TORRES STRAIT
ISLANDER PRIMARY HEALTH CARE

CERTIFICATE IV

IN ABORIGINAL AND/OR TORRES STRAIT
ISLANDER PRIMARY HEALTH CARE PRACTICE

2022 COURSE GUIDE





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The Aboriginal Health Council of South Australia Ltd is located on Kurna Country. AHCSA acknowledges the Kurna People as the traditional custodians of the Adelaide region and we recognise their cultural, spiritual, physical and emotional connection with their land. We honour and pay respect to Kurna Elders, both past and present, and all generations of Kurna people, now and into the future.

About Us



The Aboriginal Health Council of South Australia Limited (AHCSA) is a Membership-based peak body with a leadership, advocacy and sector support role, and a commitment to Aboriginal self-determination in health. AHCSA's vision is that all Aboriginal People enjoy a high quality of health and wellbeing and our mission is to work in ways that maximise the capacity of the Aboriginal community in determining their health and wellbeing.

AHCSAs Registered Training Organisation (RTO 40142) and training programs are distinctive in the development and delivery of culturally appropriate training, with learning resources that are contextualised using local Aboriginal Community and service examples and scenarios. These aspects enable graduates to leave with knowledge and skills that are relevant to both the health industry and their communities.

AHCSAs RTO delivers training services whilst ensuring we maintain AHCSAs values of cultural diversity, community strength and centering Aboriginal history and knowledge.

Our Registered Training Organisation



AHCSA delivers Nationally Accredited training and has been registered with the Australia Skills Quality Authority (ASQA) as an RTO since 2004 (RTO 40142).

AHCSA delivers training in Adelaide to students who live across South Australia. Many students are employed by Aboriginal Community Controlled Health Services or Government health services that support their participation in training.

We aspire to provide excellence as a Registered Training Organisation (RTO) by providing:

- Career relevant, nationally recognised training
- Outstanding student support

We engage with the community, industry and partnering organisations to ensure we continually deliver relevant and industry-focused programs. A qualified Educator will deliver and assess each training session and make arrangements to work with you throughout your learning to assist with the achievement of learning outcomes.

Our Learning Environment



AHCSA prides itself on providing a comfortable learning environment reflective of the organisation's cultural values and connections. To ensure the best learning outcomes for students, class sizes are capped at 12 students and all training programs incorporate a balance of theory and hands-on learning activities.

Training delivered through AHCSAs RTO are driven by ongoing consultation and led by the diverse cultural knowledge and experience of its staff, resulting in a culturally compliant learning resources, environment, training staff and venue.

Our Partnerships



AHCSA and Cancer Council SA are in partnership for the delivery of the Quitskills Training Program to students across the country.

Students undertaking study with AHCSA through the Quitskills training program have the full access to RTO services and support and their enrolment is managed with AHCSA RTO policies and procedures.

Our Travel and Accommodation Policy



The RTO offers an accessible training service by providing Primary Health Care training to students from regional and remote South Australia, offering assistance with travel and accommodation by accessing funding from the Australian Government (eligibility requirements apply).

Our Venue



AHCSA's venue in the Adelaide city has modern classroom spaces that allow for variable learning needs and assessment methods. With a Simulated Learning Environment (SLE) for the practice and assessment of primary health care and clinical skills, AHCSA educators are able to create realistic clinical settings which ensure authenticity when completing scenarios to increase clinical training capacity and efficiency.



OUR COURSES

CERTIFICATE III

IN ABORIGINAL AND/OR TORRES STRAIT ISLANDER PRIMARY HEALTH CARE

HLT30113

**Course Duration**

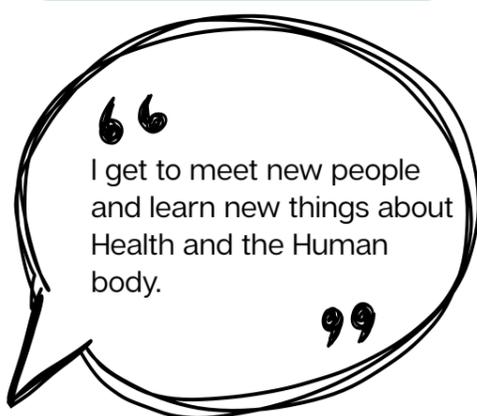
Nominal Hour Range 856 – 911
6-12 months full time

**Location**

Aboriginal Health Council
220 Franklin St, Adelaide City

**Cost**

\$640 through a Traineeship
\$220 Traineeship Concession
\$6,697 Full-Fee Rate



Subsidies and Concessions: This course is eligible for Training Subsidies when completed through a Training Contract as part of a Traineeship. Further information on subsidised training and eligibility requirements can be found on page 14 and 15 of this booklet. Concession rates are also available and can be found on AHCSAs Fee Schedule available on the website.

Mode: This course includes Online Learning components, please review system requirements [here](#) before applying. Face to face study workshops are held in Adelaide, with all remaining study activities completed through distance learning. Students will be required to complete course work between scheduled study workshops, such as projects, workplace practice and workbooks.

Work placement: A recommended 250 hours is to be completed in an approved health care environment. Students who are not currently employed in a relevant field in the health sector will be required to complete a work placement.

Units of Competency: 17 Units of competency are required for award of this qualification

- ▶ 12 Core Units
- ▶ 5 Elective Units

About the Course

Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care introduces learners to the foundation of primary health care. The course work covers a variety of topics related to holistic health in order to equip learners with a basic knowledge and understanding of primary health care principles and work practices.

- ▶ Learn how to interpret available information
- ▶ Develop advocacy skills to assist community members,
- ▶ Use discretion and judgment and to take responsibility for their own work practices while under the guidance of others
- ▶ Develop understanding and provides practical experience in working with Aboriginal people in a health setting
- ▶ Develops competent, confident and qualified Aboriginal workers, empowering them to bring about change in community
- ▶ Graduates from the Certificate III program have the necessary basic skills to be employed as a Health Worker

Course Delivery and Participation

Training delivery and learning materials are all provided in English. Online Learning including self-directed study, online live tutorials and assessment tasks with 8 weeks of onsite face to face training is provided over a period of up to 12 months, with further study and set assignment work in between workshop visits.

To be assessed as competent in this qualification, individual workers are required to undertake supervised practice in a primary health care setting, supplemented by simulated practical application of skills and knowledge. Students who are not working in the health industry with access to the necessary experience will be required to complete a work placement of at least 250 hours, or 7 Weeks full-time equivalent. Individuals must demonstrate consistency of performance over time to achieve competency outcomes.

Applicants should note that the Training Workshops component of this study program is considered the smallest component, and commitment to the Work Place Evidence and Self-directed Learning components are essential to completing the qualification.

Entry Requirements

Employment in the health care sector with access to a clinical setting is advantageous but not required.

- ▶ Applicants must be 18 years or older at commencement of their training in this qualification
- ▶ Applicants must be an Aboriginal and/or Torres Strait Islander person and a South Australian resident
- ▶ Applicants must demonstrate an acceptable level of literacy and numeracy skills
- ▶ Students are required to participate in a language, literacy and numeracy assessment at application stage to measure their support needs

AHCSA is able to access funding to support non-metro students to attend training in Adelaide. To be eligible to access this travel support, students must be eligible for one or more ABSTUDY benefits payable by Centrelink, except Away From Base assistance.

CERTIFICATE III IN ABORIGINAL AND/OR TORRES STRAIT ISLANDER PRIMARY HEALTH CARE (HLT30113)

CORE UNITS OF COMPETENCY

CHCLEG001	Work legally and ethically
HLTAHW005	Work in Aboriginal and/or Torres Strait Islander primary health care context
HLTAHW006	Facilitate and advocate for the rights and needs of clients and community members
HLTAHW007	Undertake basic health assessments
HLTAHW008	Assist in planning and implementation of basic health care
HLTAHW009	Provide information about social and/or emotional support
HLTAHW010	Identify community health issues, needs and strategies
HLTAHW011	Assist with basic health screening, promotion and education services
HLTAHW015	Work under instructions to support the safe use of medications
HLTAID003	Provide first aid
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety

PRE-DETERMINED ELECTIVE UNITS OF COMPETENCY

CHCCCS002	Assist with movement
HLTPOP005	Work in a population health context
HLTPOP006	Contribute to working with the community to identify health needs
HLTPOP007	Contribute to population health project planning
HLTPOP009	Provide information and support on environmental health issues

OUR COURSES

CERTIFICATE IV

IN ABORIGINAL AND/OR TORRES STRAIT ISLANDER PRIMARY HEALTH CARE PRACTICE

HLT40213



Course Duration

Nominal Hour Range 1,843 - 1,898
18-24 months full time



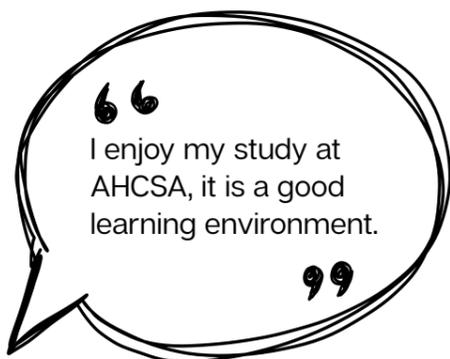
Location

Aboriginal Health Council
220 Franklin St, Adelaide City



Cost dependent on elective choice

\$1,290 - \$1,330 Traineeship
\$455 - \$470 Traineeship Concession
\$11,862 - \$12,220 Full-Fee Rate



Subsidies and Concessions: This course is eligible for Training Subsidies when completed through a Training Contract as part of a Traineeship. Further information on subsidised training and eligibility requirements can be found on page 14 and 15 of this booklet. Concession rates are also available and can be found on AHCSAs Fee Schedule available on the website.

Mode: This course includes Online Learning components, please review system requirements [here](#) before applying. Face to face study workshops are held in Adelaide, with all remaining study activities completed through distance learning. Students will be required to complete course work between scheduled study workshops, such as projects, workplace practice and workbooks.

Work placement: A recommended 800 hours is to be completed in an approved health care environment, with a minimum of 500 hours of clinical work experience. required Students who are not currently employed in a relevant field in the health sector will be required to complete a work placement of 20 weeks full time equivalent.

Units of Competency: 21 Units of competency are required for award of this qualification

- ▶ 14 Core Units
- ▶ 7 Elective Units

About the Course

Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care Practice reflects the role of Aboriginal and/or Torres Strait Islander people working to provide a range of clinical primary health care services to Aboriginal and/or Torres Strait Islander clients and communities.

- ▶ Specific health care programs
- ▶ Advice and assistance with medication
- ▶ Administration of medication
- ▶ Workers can be expected to flexibly assume a variety of job roles and undertake a broad range of tasks
- ▶ Work individually or as a member of a multidisciplinary team

This qualification addresses the specific legislative responsibilities of Aboriginal and/or Torres Strait Islander Health Practitioners and is required for national registration with the Aboriginal and Torres Strait Islander Health Practice Board of Australia (the Board). This program is an Approved Program of Study accredited with the Board and graduates of this program are eligible to apply for registration as an Aboriginal and/or Torres Strait Islander Health Practitioner. Students enrolled in this training program will

be registered with the Board under the National Law. More information on Student Registration can be found on the [AHPRA Website](#). Under limited circumstances Registered Students may be liable for mandatory notification to be made about them. It is important that prospective students are also familiar with AHPRA's [Guidelines for Mandatory notifications about registered students](#).

Course Delivery and Participation

Training delivery and learning materials are all provided in English. Online Learning including self-directed study, online live tutorials and assessment tasks with 11 weeks of onsite face to face training is provided over a period of up to 24 months, with further study and set assignment work in between workshop visits.

The duration of the course and number of face to face training workshops is dependent on the electives chosen. Specific workshops dates are determined based on a successful applicant's enrolment into training modules. AHCSA offers a module-delivery structure which allows students some flexibility in training dates and course duration. Individuals must demonstrate consistency of performance over time to achieve competency outcomes. Evidence and Self-directed Learning components are essential to complete the qualification.

Entry Requirements

AHCSAs training program has a minimum entry requirement of either the Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care (either HLT33212 or HLT30113), enrolment as part of a Training Contract through a Traineeship or relevant previous work experience. Previous experience will be assessed on an individual basis. Employment in the health care sector with access to a clinical setting is advantageous.

- ▶ Applicants must be 18 years or older at commencement of their training in this qualification
- ▶ Applicants must be an Aboriginal and/or Torres Strait Islander Person and a South Australian resident
- ▶ Applicants must demonstrate an acceptable level of literacy and numeracy skills
- ▶ Students are required to participate in a language, literacy and numeracy assessment at application stage to measure their support needs

AHCSA is able to access funding to support non-metro students to attend training in Adelaide. To be eligible to access this travel support, students must be eligible for one or more ABSTUDY benefits payable by Centrelink, except Away From Base assistance.

CERTIFICATE IV IN ABORIGINAL AND/OR TORRES STRAIT ISLANDER PRIMARY HEALTH CARE (HLT40213)

CORE UNITS OF COMPETENCY

CHCLEG001	Work legally and ethically
HLTAHW005	Work in Aboriginal and/or Torres Strait Islander primary health care context
HLTAHW006	Facilitate and advocate for the rights and needs of clients and community members
HLTAHW016	Assess client's physical wellbeing
HLTAHW017	Assess and support client's social and emotional wellbeing
HLTAHW018	Plan, implement and monitor health care in a primary health care context
HLTAHW019	Deliver primary health care programs for Aboriginal and/or Torres Strait Islander communities
HLTAHW020	Administer medications
HLTAHW021	Provide nutrition guidance for specific health care
HLTAHW022	Address social determinants of Aboriginal and/or Torres Strait Islander health
HLTAHW037	Support the safe use of medications
HLTAID003	Provide first aid
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety

PRE-DETERMINED ELECTIVE UNITS OF COMPETENCY

CHCCCS001	Address the needs of people with chronic disease
CHCCCS023	Support independence and wellbeing
CHCCCS002	Assist with movement

PLUS 4 ELECTIVE UNITS OF COMPETENCY IN A SPECIALISATION AREA LISTED BELOW

SEXUAL HEALTH	DRUG & ALCOHOL
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HLTAHW026	Provide information and strategies in sexual health for men	CHCAOD001	Work in an alcohol and other drugs context
HLTAHW027	Provide information and strategies in sexual health for women	CHCAOD004	Assess needs of clients with alcohol and other drugs issues
CHCCDE004	Implement participation and engagement strategies	HLTAHW012	Assist with prevention and minimisation of substance misuse
CHCYTH002	Work effectively with young people in the youth work context	CHCAOD003	Provide needle and syringe services

Work Placements

It is often a requirement of qualifications to undertake a work place practice to be completed during the course outside of the allocated workshop delivery.

Work placement provides an important opportunity for Aboriginal and/or Torres Strait Islander Primary Health Care students to apply skills and theory in real life situations, in a variety of health care environments.

Experiencing Aboriginal Health work in different types of health care environments is important for professional development.

- ▶ Informs career choice
- ▶ Enables students to apply skills
- ▶ Helps students gain competence in the different skills required across various health care settings

The amount of time spent in a particular type of setting may vary according to the course content, the student's progress and placement availability.



Whilst current and previous employment will be taken into consideration when calculating work placement hours, the Educator will make the final decision on the number of work placement hours required to be undertaken on an individual basis to achieve competency.

AHCSA aims to offer students placement opportunities in locations that are close to their place of residence where possible, however this is not always possible and there is no guarantee that you will be sent to your closest or preferred facility.

- ▶ AHCSA is not able to provide financial assistance to students who are required to travel to attend a work placement.
- ▶ Students who are employed, but not in a position relevant to the qualification, may be required to take additional time away from work to enable them to attend a work placement. This is to be negotiated between the student and their employer.

Background Screening

All students are required to have a valid criminal history screening prior to commencement of any clinical placement. Evidence of this must be provided to AHCSA, and be available to Placement staff upon request. The following clearances are required:

- ▶ [National Police Check](#)
- ▶ [Working with Children Check](#)

There are fees involved with the abovementioned clearance applications and these fees are the responsibility of the Student.

The processing time for these clearances can be lengthy and it is the responsibility of the Student to ensure these applications are submitted at the earliest opportunity from acceptance of a study place.

Immunisation

Students on work placement have an increased risk of acquiring some vaccine preventable diseases (VPDs) and of transmitting these diseases to other health care workers, employees, clients, family members and visitors in the health service. AHCSA has a responsibility and duty of care to minimise the transmission of VPD by students undertaking a work placement. AHCSA's Immunisation Policy aligns with the 2017 Immunisation for Health Workers in South Australia Policy Directive.

[The Immunisation for Health Care Workers in South Australia Policy Directive](#)

Prior to commencing a work placement all students are required to know their immune status for selected VPDs with documented evidence (Immunisation Screening Form and Certificate of Compliance) sighted by Clinical Educator. Costs associated with obtaining the necessary screening are the responsibility of the student.

Recognition of Prior Learning

Recognition of Prior Learning (RPL) is a process whereby the skills you have acquired from life, work experience; formal or informal training can be formally acknowledged and recognised. RPL can apply to one or more unit of competencies or even a whole course.

What this will mean for you if it is granted is that you do not have to repeat material you already know and you may be able to progress quickly to other unit of competencies.

AHCSA is obligated to recognise the AQF Qualifications and Statements of Attainment issued to students by other registered training organisations. This means that if you achieve competency in unit of competencies of a course we are required to accept these as valid and reliable. You will need to provide the original certification obtained for verification from an RTO staff member or alternatively provide a certified copy.

Student's wishing to apply for Credit Transfer or Recognition of Prior Learning for any of their training with AHCSA are encouraged to submit

their Recognition Application as early as possible following acceptance into a training program. Successful Applicants will receive a Recognition Application form within their Offer Pack upon acceptance into the course, which details the process for applying for recognition

Unique Student Identifier (USI)

All students doing nationally recognised training need to have a Unique Student Identifier (USI). The USI is a reference number made up of ten numbers and letters and creates a secure online record of your recognised training and qualifications gained in Australia, from all training providers you undertake recognised training with.

All Student's undertaking study with AHCSA will be required to provide their USI at enrolment. Further details on the USI and how to register can be found on the website [here](#).

Cultural Advisory Team

Cultural input and guidance is critical within AHCSAs RTO to ensure training services delivered (both in and outside of the classroom) are culturally

sensitive and decisions made are done so with an awareness and consideration of cultural impacts.

All AHCSA employees who identify as Aboriginal and/or Torres Strait Islander are invited to participate in the RTO Cultural Advisory Team.

The RTO Cultural Advisory Team supports the RTO to reflect on behaviours, attitudes and practices with a view to building cultural responsiveness and maximise the learning outcomes for RTO Students.

- ▶ Ensure meaningful involvement of Aboriginal and Torres Strait Islander people in the development and implementation of training and assessment strategies and content
- ▶ Provide guidance and support to training staff
- ▶ Provide cultural advocacy services to students in relation to their training at AHCSA
- ▶ Participate in the observation and cultural mentoring of AHCSA Educators in relation to training and assessment



Study Pathways and Employment Opportunities

Upon completion of Aboriginal Health Worker or Aboriginal Health Practitioner qualifications employment opportunities might include in a range of settings such as;

- ▶ Primary health care
- ▶ Aged care
- ▶ Disability care
- ▶ Health promotion and education

Study pathways exist in the Aboriginal and/or Torres Strait Islander Primary Health Care Diplomas and Advanced Diplomas, as well as University pathways identified with the University of South Australia.

Job roles of Aboriginal and/or Torres Strait Islander health workers vary greatly from the roles and responsibilities of other health care professionals in that there is a blurring between the professional and private. Strong links with the community and environment means that often Aboriginal and/or Torres Strait Islander health workers may also find themselves utilising specific skills and knowledge as Aboriginal and/or Torres Strait Islander people. This may include;

- ▶ Acting as communicators and interpreters on behalf of clients and other health care professionals
- ▶ Providing cultural education to people outside of the community and culture
- ▶ Providing health education and treatment in terms of tradition healing

It is important for employers to acknowledge these additional roles, which can fall outside the realm of strict primary health care.

(Community Services and Health Industry Skills Council, Learning Strategies Guide for Aboriginal and/or Torres Strait Islander Health Worker Qualifications HLT Health Training Package, Release 1.4, January 2015)

Aboriginal and/or Torres Strait Islander Health Work

CERTIFICATE II	CERTIFICATE III	CERTIFICATE IV	DIPLOMA	ADVANCED DIPLOMA
Indigenous Housing Worker	Aboriginal Health Worker (Admin Support)	Indigenous Public Health Officer	Senior Aboriginal Community Health Worker	Aboriginal Community Health Manager
Trainee Aboriginal Health Worker (Remote area)	Aboriginal Health Worker (Health Promotion)	Senior Aboriginal Community Care Worker	Senior Torres Strait Islander Community Health Worker	Torres Strait Islander Community Health
Trainee Aboriginal Health Worker (Urban area)	Aboriginal Health Worker (Aged and Disability Care)	Aboriginal Health Care Practitioner	Senior Aboriginal Health Worker	
	Indigenous Healthy Housing Worker	Torres Strait Islander Health Care Practitioner		

If a participant wants to study a course that will give them skills employers need, they may be able to pay reduced course fees. If the training course is subsidised, the South Australian Government pays part of the course fees directly to the RTO on behalf of the participant.

Participant Eligibility

To be eligible access subsidised training, participants must:

- ▶ reside or work in South Australia;
- and
- ▶ be an Australian or New Zealand citizen; or
- ▶ be a permanent Australian resident; or
- ▶ hold a State sponsored visa on a pathway to permanent residency; or
- ▶ hold a humanitarian temporary visa of a class specified by the Minister from time to time;
- and are
- ▶ aged 16 years or over, and not enrolled in school and
- ▶ undertaking training through a Training Contract as an apprentice or trainee.

Visit www.skills.sa.gov.au for Participant Eligibility Criteria.

Traineeships

A traineeship or apprenticeship is a contract between a registered employer and a trainee or apprentice, which combines paid work with structured training to support the completion of a nationally recognised qualification. More information on becoming a Trainee can be found [here](#). More information and tips for Employers on managing a Trainee can be found [here](#).

Participants who enrol to undertake study with AHCSA through a Training Contract as a Trainee will be eligible to access subsidised training to cover some of the training fees associated with their enrolment. When a course is listed on the Subsidised Training List it means the approved training provider is able to access government subsidies for the accredited training outcomes achieved under a Training Contract.

Subsidised Training under a Traineeship

AHCSA offers the HLT40213 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care Practice course through traineeships for Participants employed by a Registered Employer who enter in to a Training Contract.

Participant Fees

Participant Course Fees for a Traineeship are generally paid by the employer or can be paid by the Participant or some other person or body. Eligible participants who enrol in this course under a Training Contract must pay a Participant Course Fee outlined on the relevant Course page in this booklet.

Concession

A Participant enrolled in this course will be eligible for a Participant Course Fee concession if at the commencement of Training in a Unit of Competency in the Course, the Participant holds a current:

- ▶ Health Care Card;
- ▶ Pensioner Concession Card; or
- ▶ Veteran Affairs Concession Care.

or if the Participant is a Prisoner.

Participants who are eligible for concession will pay a reduced Participant Fee as outlined on the relevant Course page in this booklet.

How does my organisation participate?

In order to employ a Trainee the Employer must register with Training and Apprenticeship Services. More information on registering as an Employer can be found on the Skills SA website [here](#).

The registration process can take time and it is recommended that any organisation that is interested in employing a trainee or enrolling an employee under a traineeship commence their registration as early as possible. It is not possible to enrol a trainee or enter into a Training Contract until the organisation has been approved as a Registered Employer. For further information please contact Traineeship and Apprenticeship Services on 1800 673 097 or email dsd.tas@sa.gov.au.

Employer Incentives

Subject to meeting eligibility criteria Employers may be able to access financial incentives when they take on a new or existing worker in an Australian Apprenticeship or Traineeship. Further information is available on the Skills SA Website [here](#).



AUSTRALIAN HEALTH PRACTITIONER REGULATION AGENCY

Australian Health Practitioner Regulation Agency – AHPRA

AHPRA's operations are governed by the Health Practitioner Regulation National Law, as in force in each state and territory (the National Law), which came into effect on 1 July 2010. This law means that for the first time in Australia, 16 health professions are regulated by nationally consistent legislation under the National Registration and Accreditation Scheme.

AHPRA supports the 15 National Boards that are responsible for regulating the health professions. The primary role of the National Boards is to protect the public and they set standards and policies that all registered health practitioners must meet.

The National Board is proud to support the work of the Aboriginal and Torres Strait Islander Health Strategy Group for the National Scheme. Working in collaboration with Aboriginal and Torres Strait Islander health sector leaders and organisations, National Boards, AHPRA and accreditation authorities, the Strategy Group aims to achieve equity in health between Aboriginal and Torres Strait Islander Peoples and other Australians.

AHCSA's HLT40213 Certificate IV Aboriginal and/or Torres Strait Islander Primary Health Care Practice



How to Apply

Before applying to study at AHCSA, all prospective students should consider;

- ▶ Courses available
- ▶ Course content
- ▶ Training delivery methods and schedules
- ▶ Course fees or subsidy eligibility requirements
- ▶ Any other information that would be useful in helping to determine whether training at AHCSA is right for them

AHCSA encourages anyone interested in undertaking study at AHCSA now or in the future to complete an Expression of Interest Form.

- ▶ An Expression of Interest Form should be submitted outside of the Application Period and can be downloaded from the AHCSA website.

During Application Open periods, prospective students can submit a completed Application Form following the instructions on the form.

Applicants are reminded to ensure they attach all relevant supporting documentation with their application to inform the selection process.

Please include:

- ▶ Resume
- ▶ Previous qualifications
- ▶ Job Description for their current role, if applicable.

Application Forms can be downloaded from [AHCSA's website](#) or by contacting the RTO directly.

Once the application form and supporting documentation has been submitted to AHCSA, applicants will receive a notification of receipt via email advising of the expected timeframe for the outcome of their application.

AHCSA will identify if the Applicant meets the relevant selection criteria for this study program, including:

- ▶ Age restrictions – 18 years and older
- ▶ Availability of training course and places
- ▶ Target Group requirements of program – must identify as Aboriginal and/or Torres Strait Islander
- ▶ Employment Status or ability and willingness to complete work placement obligations





Aboriginal Health Council of South Australia Ltd.



Contact Us to Discuss Your Training Needs Today

Aboriginal Health Council of South Australia Limited

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GPO Box 719, Adelaide SA 5001

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www.ahcsa.org.au